



# Application for Employment

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|                       |  |
|-----------------------|--|
| Position applying for |  |
| Full name             |  |
| Date of birth         |  |
| Address, inc postcode |  |
| Telephone number(s)   |  |
| Email address         |  |

## Work History

Start with your most recent and work back. Continue on a separate sheet if necessary.

| Employer, inc dates | Position held and description of duties | Reason for leaving |
|---------------------|-----------------------------------------|--------------------|
|                     |                                         |                    |

## Education and Training

Start with the most recent and work back. Continue on a separate sheet if necessary.

| University, college, school or other place | Course studied and qualifications achieved |
|--------------------------------------------|--------------------------------------------|
|                                            |                                            |

**Please tell us why you have applied for this job and what you can offer the role**

**Information in support of your application**

Please include any skills and experience you have acquired that can support this application whether within the working environment or outside. *Continue on a separate page if necessary.*

Have you ever been convicted of a criminal offence?                      Yes                       No   
(Declaration subject to the Rehabilitation of Offenders Act 1974)  
Do you need a work permit to work in the UK?                                      Yes                                       No

**References**

Please give the names and addresses of two persons as referees who we can approach for references. No approach will be made to your present or previous employers before an offer of employment is made.

|              |              |
|--------------|--------------|
| Name         | Name         |
| Address      | Address      |
| Email        | Email        |
| Tel No       | Tel No       |
| Relationship | Relationship |

I confirm that to the best of my knowledge the above information is correct.

Signature\_\_\_\_\_ Date\_\_\_\_\_